



## CITY OF FORT BRAGG

*Incorporated August 5, 1889*  
416 N. Franklin Street  
Fort Bragg, California 95437  
tel. 707.961.2827  
fax. 707.961.2802  
[www.fortbragg.com](http://www.fortbragg.com)

### LIMITED TERM PERMIT ACTION NOTIFICATION

This document provides notification of the decision as indicated below. If you have any questions, please contact the Community Development Department at City Hall.

**APPLICATION NO.:** Limited Term Permit 4-24 (LTP 4-24)

**PROPERTY OWNER:** City of Fort Bragg

**APPLICANT:** Soroptimist International of Fort Bragg

**AGENT:** Sarah Bradley

**REQUEST:** Limited Term Permit to authorize the "Whale Run" on March 16, 2024 from 6:00 a.m. to 3:00 p.m. Event will consist of a 5K run, 10K run, half-marathon, full-marathon, 5K walk, and kids run on the Coastal Trail. The start/finish line will be at the Cypress Street entrance at Noyo Headlands.

**LOCATION:** Coastal Trail (from Pomo Bluffs Park to Pudding Creek trestle)

**ASSESSOR'S PARCEL NO:** 018-430-10, etc.

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**DATE OF ACTION:** March 5, 2024

**ACTION BY:**   x   Acting Community Development Director

**ACTION TAKEN:**   x   Approved (See attached Findings and Conditions)

**EFFECTIVE DATE OF ACTION:** March 16, 2024

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**LOCAL APPEAL PROCESS AND FEE:** Decisions of the Community Development Director shall be final unless appealed to the Planning Commission in writing within 10 days of the decision date with a filing fee of \$1,000 to be filed with the Community Development Department.

**THIS PROJECT IS:**          X      Not appealable to the Coastal Commission.  
  —    Appealable to the Coastal Commission pursuant to Chapter 17.92.040 of the City of Fort Bragg Coastal Land Use and Development Code

**NOTIFICATION**

**MAILED TO:**                    Soroptimist International of Fort Bragg & Noyo Sunrise  
  ATTN: Sarah Bradley  
  P.O. Box 131  
  Fort Bragg, CA 95437

**DATE OF MAILING:**        March 5, 2024

**CONDITIONS OF APPROVAL:**        See attached findings and conditions

**Community Development Department Statement:** I hereby certify that conditions which must be met prior to issuance of this permit have been met and that this permit is deemed by the City of Fort Bragg Community Development Department to be a valid permit subject to all conditions of approval.

\_\_\_\_\_  
Community Development Director

\_\_\_\_\_  
Date

**Statement of Responsible Party:** I am responsible for assuring the temporary event is carried out in compliance with all applicable regulatory requirements, and I hereby certify that I have reviewed the conditions of approval and the project will be carried out in conformance with the specified conditions as attached.

\_\_\_\_\_  
Responsible Party

\_\_\_\_\_  
Date

Notice: This permit must be signed and returned to the Community Development Department.

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## **FINDINGS AND CONDITIONS:**

LTP 4-24 has been approved based on the following findings:

### **FINDINGS**

1. The proposed short term activity as described in the application and supplemental materials, as modified by any conditions of approval, is in conformity with the City of Fort Bragg's Coastal Land Use and Development Code (CLUDC), including but not limited to all applicable standards of Section 17.71.030 of the Coastal Land Use and Development Code, and the proposed short term activity will not adversely affect the environment;
2. The proposed project is a temporary use for a limited term and is compatible with existing uses on the property;
3. For the purposes of the environmental determination, this project has been determined to be exempt from further environmental review pursuant to the CEQA Guidelines, Section 15304(e), minor temporary use of land; and
4. The proposed location of the use and conditions under which it may be operated or maintained will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity.

### **STANDARD CONDITIONS**

1. This action shall become final on the 11<sup>th</sup> day following the decision unless an appeal to the City Council is filed pursuant to Chapter 17.92.030;
2. The application, along with supplemental exhibits and related material, shall be considered elements of this permit, and compliance therewith is mandatory, unless an amendment has been approved by the City;
3. This permit shall be subject to the securing of all necessary permits for the proposed development from City, County, State and Federal agencies having jurisdiction. All plans submitted with required permit applications shall be consistent with this approval;
4. This permit shall be subject to revocation or modification upon a finding of any one or more of the following:
  - A. That such permit was obtained or extended by fraud.
  - B. That one or more of the conditions upon which such permit was granted have been violated.
  - C. That the use for which the permit was granted is so conducted as to be detrimental to the public health, welfare or safety or as to be a nuisance.
  - D. A final judgment of a court of competent jurisdiction has declared one or more conditions to be void or ineffective, or has enjoined or otherwise prohibited the enforcement or operation of one or more conditions; and
5. The site occupied by the short term activity shall be cleaned of debris, litter, or other evidence of the temporary activity on completion or removal of the activity, and shall thereafter be used in compliance with this Development Code.

## ENCROACHMENT PERMIT GENERAL PROVISIONS

1. *A permit is issued under the provisions of Chapter 5.5 of Division 2 of the Streets and Highways Code and Chapter 9.72 of the Fort Bragg Municipal Code. Except as otherwise provided for public agencies and franchise holders, the permit is revocable on five (5) days notice.*
2. *It is understood and agreed by the applicant that the doing of any work under the permit shall constitute an acceptance of the provisions, terms, conditions and/or restrictions*
3. *The permit shall be kept at the site of the work and must be shown to any representative of the grantor or any law enforcement officer upon demand.*
4. *PUBLIC CONVENIENCE - Applicant shall so conduct operations as to offer the least possible obstruction and inconvenience to the public. Unless otherwise provided on the permit, all public traffic shall be permitted to pass through the work with as little inconvenience and delay as possible. Spillage resulting from hauling operations along or across any public traveled way shall be removed immediately by the permittee at his/her expense. Any soil or debris tracking from a construction site is strictly prohibited. If the spillage is hazardous, the Mendocino County Office of Environmental Health must be notified at 964-2714, as well as the Fort Bragg Police Department at 964-0200.*
5. *PUBLIC SAFETY - Should the Applicant's operations create a condition hazardous to the public, he/she shall furnish, erect, and maintain, at his/her expense, such fences, barricades, lights, signs, and other devices as are necessary. Applicant shall furnish at his/her expense, such flagmen and guards as are necessary to prevent accidents or damage or injury to the public. No material or equipment shall be stored where it will interfere with the free and safe passage of public traffic. Should the Applicant's operations create a condition hazardous to traffic, please see Special Conditions attached.*
6. *An encroachment permit does not relieve permittee from the responsibility of obtaining all applicable permits and/or licenses as may, in connection with the work or activity therein described, be required from other public agencies and/or commissions. Failure by applicant to secure all necessary and applicable permits and/or licenses shall nullify the permit.*
7. *LIABILITY FOR DAMAGES - Applicant is responsible for all liability for personal injury or property damage which may arise out of work herein permitted, or which may arise out of failure on the permittee's part to perform his/her obligations under the permit in respect to maintenance. In the event any claim of such liability is made against the City of Fort Bragg, or any department, officer, or employee, thereof, applicant shall defend, indemnify and hold them and each of them harmless from such claim.*
8. *DUE CARE shall be exercised to avoid injury to existing Highway improvements or facilities. City road surfacing shall be replaced by equal or better than the surfacing disturbed. The cost of all materials, labor, etc. necessary for installation of the encroachment shall be borne by the permittee. The cost of any labor and materials for repairs to the road by city forces, made necessary by the work done under the permit, shall be charged to the permittee at actual cost.*

## SPECIAL CONDITIONS

1. This permit is granted for a limited term and is valid Saturday, March 16, 2024 from 6:00 AM to 3:00 PM.
2. The site occupied by the short-term activity shall be cleaned of litter, debris, or other evidence of the temporary activity on completion or removal of activity prior to 3:00 PM Saturday, March 16, 2024.
3. The applicant shall not mark the trail with paint or chalk, instead use temporary identifying markers, such as flags or signs to be removed at the close of race.
4. Throwing or releasing confetti, grain, petals or similar effects is prohibited.
5. Throughout the duration of the event, applicant shall supply free potable water for consumption.
6. Applicant shall obtain a tent permit from the Fort Bragg Fire Department.
7. Applicant shall provide a traffic plan, including where personnel/volunteers will be to direct traffic to assigned parking areas.
8. Parking is allowed on the Runway. 'No parking' signs shall be obtained from the Public Works Department and placed on the Eastern side of the Runway to prevent parallel parking. Please contact Ian Sanderson at (707) 961-2836 to obtain signs.
9. The applicant shall submit proof of liability insurance for the event with the City of Fort Bragg specifically named as "additionally insured" by policy endorsement to the City Clerk prior to issuance of the encroachment permit for the event. The amount of insurance required is a minimum of 2/4 million dollars, with additional vehicle insurance. For clarification, contact Administrative Assistant, Amber Weaver at (707) 961-2823.
10. Applicant shall supply four portable toilet facilities. Two near the registration tents at Noyo Headlands Park; and, two near the Glass Beach restrooms. Each set of portable toilet facilities shall have a one hand washing station. Please confirm placement locations with staff prior to delivery.
11. All electric cords and other equipment used must be placed in such a way and secured (preferably with Duct Tape) so as not to be a trip hazard, and to be ADA compliant, where they cross a sidewalk or other public path of travel.
12. All electrical that will be needed for outdoor use must be GFCI protected, even if the power is supplied from an interior outlet. This is a safety measure, which will trip the receptacle breaker before it shocks somebody, if the cord or equipment accidentally gets wet.
13. Applicant shall notify Noyo Center for Marine Science of event details.
14. Applicant shall provide the Fort Bragg Police Department with the name and phone number of an on-site contact during all hours the event is open to the public at (707) 961-2808 at least 7 days before the event.
15. Applicant is permitted to use vehicle on coastal trail to drop off equipment (enter near Waste Water Treatment Plant and exit at Glass Beach). Please contact Ian Sanderson at (707) 961-2836 to obtain a key. Driver License and insurance must be submitted.
16. Applicant and participants shall obey all "Do Not Enter" signs and fences blocking the area where erosion has occurred near the northwest corner of the trailer park. City Public Works Department will install temporary fencing and signage.