

**CITY OF FORT BRAGG
JOB DESCRIPTION**

JOB TITLE: **LABORER-PUBLIC WORKS** **TYPE:** **NON-BARG, PART-TIME, NON-EXEMPT**

REPORTS TO: **MAINTENANCE WORKER LEAD**

POSITION SUMMARY:

Performs a variety of semi-skilled tasks in the construction, repair, installation, and maintenance of City public works facilities, buildings and grounds and streets.

ESSENTIAL FUNCTIONS:

Exposure to sun and weather, walking on uneven surfaces, bending, kneeling, squatting, twisting, exposure to airborne dust and loud noises; climbing of ladders of up to 12' above ground, driving, working on slippery surfaces, working with toxic substances; occasional lifting of items weighing up to 50 pounds, lifting above shoulders, ability to work in confined and cramped spaces; repetitive hand motion; hear verbal instructions; climb in/out of ditches; climbing flights of stairs; turn valves, lift and carry pipes; dig ditches; small motor skills. Work in and around raw sewage and wastewater, raw sewage waste fumes and sewer gases. Driving a motor vehicle; receiving oral instructions; reading written instructions.

TYPICAL DUTIES AND RESPONSIBILITIES:

- Removes and replaces road material such as asphalt.
- Excavates and exposes sewer lines and mains.
- Paints crosswalks, curbs, stop and center lines.
- Janitorial tasks, such as collecting trash and emptying trashcans, cleaning restrooms, vacuuming, sweeping and general cleanup work
- Cleans storm drain basins.
- Cleans and maintains equipment used in the course of work.
- Performs landscape and street maintenance tasks such as pulling and cutting weeds, mowing, trimming and watering plants.
- Perform other similar construction, repair, installation or other maintenance duties as assigned.

MATERIALS, EQUIPMENT AND TOOLS:

Shovel; string trimmer, rake, paintbrush and roller, paint sprayer, stencils, motor vehicle, lawn mower.

SPECIAL REQUIREMENTS:

Possession of a valid Class C or higher California driver's license.

DESIRABLE SKILLS, KNOWLEDGE AND ABILITIES:

Knowledge of:

- Construction and maintenance materials, procedures, and equipment with particular reference to street and landscape operations.
- Methods, tools, techniques, and supplies used in street and park landscape maintenance work.
- Safe work practices.

JOB TITLE: LABORER-PUBLIC WORKS (Part-time)

Ability to:

- Perform semi-skilled and skilled maintenance tasks in the construction, maintenance, and repair of public works.
- Operate trucks and moderately heavy power driven equipment when assigned.
- Use the hand and power tools and other equipment required in general grounds maintenance work.
- Perform heavy manual labor and lift heavy objects.
- Read and write at the level required for successful job performance.
- Understand and carry out oral and written directions.
- Work cooperatively with others.

DESIRABLE EXPERIENCE/EDUCATION:

Any combination of training and experience that would likely provide the required knowledge and abilities is qualifying.

NOTE: *Accommodations may be made for some of the essential functions/requirements listed for qualified individuals who require and request such accommodation, due to a qualifying disability.*

Human Resources: _____ **Date:** _____

Department Head: _____ **Date:** _____

Approved by: _____ **Date:** _____
(City Manager Signature)

I have read and understand the contents of the job description:

Employee Signature: _____ **Date:** _____